



Student Laptop and Equipment Loan Agreement

Borrower's Information

Student Name:		
Form Group:		
Date of Loan:		
Date of return to check equipment:	Date:	Comment:
	Date:	Comment:
	Date:	Comment:
	Date:	Comment:

Equipment Information

Laptop No:	
Model:	

- I understand that all borrowed equipment is the property of Hendon School and it is my responsibility to return it to the IT office on the date agreed above.
- I agree to borrow the equipment above for my own use only.
- I will use this equipment in a professional, safe, legal and appropriate manner.
- I will not install any additional software or change in any way the configuration of the equipment.
- I have read the guidance for students on the acceptable use of ICT. I understand that I am responsible for any deliberate misuse, which results in damage to equipment.
- I will return this equipment on the agreed date above.

Borrower's Signature _____

Network Manager _____

Headteacher _____