

Hendon School



EAL Focus

The main aims of the English as an Additional Language department are:

- To build capacity in staff and pupils to successfully participate in exchanging experiences and to learn with and from each other.
- To enable all multilingual learners to realise their full potential by ensuring staff in school are supported in creating an inclusive multilingual environment.
- To further develop excellence as an EAL team with experience and professional knowledge and training that can support multilingual learners, their families, staff and other professionals who work with them.

EAL Staff will:

1. Draw up and follow a timetable for the support of bilingual learners in school in consultation with school staff and the Head of EAL.
2. Teach collaboratively with school colleagues, including joint planning, production of materials, classroom support and follow-up.
3. Teach classes, groups or individuals, in class or in withdrawal as agreed with school staff.
4. Encourage the maintenance and development of children's first languages and cultures.
5. Keep the Head of EAL informed of developments in that area including timetable changes, problems and other matters affecting support.
6. Contribute to the general work of the EAL Department including capacity-building work with school staff, sharing good practice and the development of resources, strategies and policies within the department.
7. Ensure that enrolment procedures are followed correctly.
8. Assess and advise on assessment.
9. Analyse the language demands of the curriculum from the point of view of bilingual learners.
10. Introduce school colleagues to resources and strategies informally and through delivering CPD; producing complementary or alternative resources; suggesting ways of adapting resources.
11. Supplement school colleagues' awareness of the learner's linguistic, social, cultural and educational background.
12. Support and developing education for race equality.
13. Facilitate cooperation with parents/ carers and with other agencies.
14. Encourage the appropriate use of interpreters and translations.