

HENDON SCHOOL



JOB DESCRIPTION

Name: School Minibus Driver

Salary: £15/hour

Hours: Ad hoc

Accountable to: Facilities Manager

Job Purpose:

To drive the minibus vehicles for the School to enable pupils to participate fully in a wide variety of activities, such as sporting fixtures, school trips, visits for staff and pupils to other schools.

Main duties and responsibilities:

- To be responsible for carrying out driving duties.
- To work co-operatively with all staff.
- To be responsible for carrying out vehicle checks before driving and report any problems to the school office.
- To be responsible for ensuring that the required number of seats are in place and secure.
- To be responsible for the welfare, safety and comfort of passengers at all times, and to offer assistance where appropriate

Requirements:

Full Clean UK Driving Licence which includes D1 permitting the driving of a minibus and passengers

Enhanced Clear DBS

Two satisfactory employment references

Satisfactory outcome for any other required and relevant background vetting checks in connection with the role, which involves direct and unsupervised access to the School's pupils