

HENDON SCHOOL



PERSON SPECIFICATION FOOD AND TEXTILES TECHNOLOGY TECHNICIAN

Criteria	Essential Criteria	Desirable Criteria	Method of Assessment	
Qualifications / Vocational Training / Competences	Hold a recognised qualification at NVQ level 3 or equivalent experience in Technology or Food	<ul style="list-style-type: none"> • Technology Safety certificate • First aid qualification desirable • Experience in relevant discipline or related qualification • Willingness to work flexibly when required. 	Application Form.	<input type="checkbox"/>
Experience	Experience of working in a school or with young people	<ul style="list-style-type: none"> • Experience of working in the Technology or Food industry • Have knowledge of Health & Safety regulations/procedures 	Application Form and Interview.	<input type="checkbox"/>
Knowledge and Understanding	<ul style="list-style-type: none"> - Knowledge of volumetric and quantitative technique • Understanding health, safety and welfare regulations and best practice • Knowledge of particular subject/technical area • Knowledge of relevant policies/codes of practice/legislation • Ability and enthusiasm to work jointly with colleagues • Full working knowledge of relevant 	<ul style="list-style-type: none"> - Food Technology or Textiles background and interest. • Effective communication skills to be able to develop open and constructive relationships with a wide range of young people and staff • Ability to identify own and others' training & development needs and co-operate with appropriate individuals to address these 	Interview	<input type="checkbox"/>

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	<p>polices/codes of practice/legislation</p> <ul style="list-style-type: none"> - Good numeracy/literacy skills • Ability to prioritise effectively • Ability to relate well to people on all levels • Work constructively as part of a team, understanding school roles and responsibilities and your own position within these • Ability to relate well to children and adults • Ability to interpret advice/statute and to devise practice in the light of these • Good organisation and personal management skills - Understanding and ability to use equipment and utensils 	<ul style="list-style-type: none"> - Ability to interpret information, make judgements and solve problems within own sphere of expertise 		
Job Related Skills	<ul style="list-style-type: none"> • Able to carry put procedures, routines and follow instructions. • Able to maintain records. • Able to use computer and operate appropriate software packages. • Good organisational skills. 	<ul style="list-style-type: none"> • Proficient ICT skills 	Interview and References	<input type="checkbox"/>

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<p>Personal Skills and Qualities</p>	<ul style="list-style-type: none"> • To be organised and efficient • Ability to inspire students • Reliable and punctual • To follow instructions • To keep calm and professional at all times • Interpersonal – common courtesy, tact and confidentiality • Working in close proximity to and inspiring and motivating others • Willingness to work flexibly when required 	<ul style="list-style-type: none"> - Have a polite, friendly and flexible approach to work - To have a good sense of humour 	<p>Interview and References</p>	<p><input type="checkbox"/></p>
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