



JOB DESCRIPTION

Post:	Communication Support worker
Reports to:	Head of Provision for Deaf Students
Responsibility for:	NA
Grade:	12- 17
Contract duration:	Term Time Only
Hours of employment:	29.2 hours per week

The Communication Support Worker will support lesson delivery using sign alongside a number of other strategies to maximise learning. Further information has been provided below.

Summary of major duties and responsibilities

This list is not exclusive or exhaustive

Role

The School CSW is expected to work flexibly to meet the needs of the school.

The role of the Communication Support Worker (CSW) is to enable deaf students to access, as fully as possible, the curriculum in school and the extra-curricular opportunities available through Sign Language.

There will be occasional evening meetings which the CSW will be expected to attend. The CSW will also be required to offer other forms of communication support, e.g. note taking and examination support.

In general, for a CSW to be most effective, adaptation and modification of content, structure and language during the lesson may be required in terms of:

- (i) Sign language skills – Level 2 or higher

- (ii) Ability to take in new information
- (iii) Level of language

The CSW should pass on the information provided by the pupil, teacher/support worker. They are not responsible for altering the content without their agreement. However, they may decide to drop extraneous information where (s)he judges that the student cannot take on any new information. Technical vocabulary and relevant subject information should not be omitted.

Main activities and responsibilities

- Support pupil/s with their communication needs in school and on visits. Bridging communication between the deaf student and those they communicate with in a 3-way triangle.
- Convey the content of lessons, assemblies, meetings etc. in a form appropriate to the needs of the pupil.
- In the case of specific language or conceptual problems identify appropriate ways of interpreting thereby allowing the maximum access to the curriculum.
- To be a role model for sign language in the school promoting inclusivity and educating others about sign language e.g form group/clubs/staff
- To bridge and encourage the confidence and interactions of deaf student/s outside of class
- To be involved in both mainstream and individual/small group settings for the deaf student/s
- Participate in the planning and delivery of In-Service Training (INSET).
- Attend school briefing meetings and interpret if requested.
- Participate in induction and appraisal.
- Ensure own professional development of skills and knowledge is up-to-date with current practice.
- Attend team meetings and training sessions as required.
- Be aware of and support difference and ensure equal opportunities for all.
- Contribute to the overall ethos, work and aims of the school.
- Appreciate and support the role of other professionals.
- Undertake any other duties as the Head of PDS or Headteacher requires from time-to-time
- Sign assemblies, meetings or events as needed.