

HENDON SCHOOL

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'Learning Together Across the World'

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Dear Parent/Carer,

I am absolutely delighted to introduce myself as Hendon School's newly appointed KS4 Coordinator. I have worked at Hendon School for the past 15 years and, in this time, have taken on a variety of roles focussing on both the academic and pastoral areas of education. I am looking forward to utilising my skills as the coordinator of 2 such important year groups within the school.

The months ahead will probably be the most important of your child's academic career so far. My role is to support your child at this crucial time to achieve their very best; working in close collaboration with their Head of Year, form tutor, subject teaching staff and of course, with you as parents/carers.

I will support, encourage and monitor your child to ensure maximum progress is made. It goes without saying that I expect them to maintain high standards of behaviour and enthusiasm for their learning as they move forward with new and exciting challenges. I will foster a positive atmosphere where all pupils feel valued and understand our joint responsibility for developing their academic, emotional and social skills. I am confident that I will be able to rely on you to help me promote and embed Hendon School's core values (Believe, Achieve, Lead, Belong) so that your child can fulfil their potential and go on to be a successful young adult.

As an experienced member of staff and a mother myself, I am aware of how difficult guiding and supporting a teenager through their GCSE studies can be and I want you to know, we are here to help. As a parent/carer, you play a vital role in the education of your child through your encouragement and involvement with the school. Your thoughts and suggestion on how we can foster a positive and meaningful working relationship are always welcome. Should you wish to seek further advice and/or support, please do not hesitate to contact your child's Form Tutor or Head of Year in the first instance. Should you wish to reach out to me directly, please telephone me on: 0208 202 9004 Ext.288 or email me: Kruczyk@hendonschool.co.uk.

I look forward to working with you and your child on their journey through their KS4 studies.

Yours faithfully

Mrs Florence Kruczyk
KS4 Coordinator