

Hendon School

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'Learning Together Across the World'

March 2015

Dear Parent/Carer,

Year 9 Academic Review Day – Tuesday 14th April 2015

At Hendon we value a strong relationship between Form Tutors and the pupils as a key factor in achieving success. To foster this positive relationship we hold Academic Review Days at key points throughout the year. These days provide an opportunity for pupils and their tutor to sit down together and discuss the progress your child has made. Tutors will be able to discuss not only academic targets but also look at issues surrounding resilience and self-esteem which are important for students in realising their full potential. Many subjects are starting GCSE content in lessons after Easter hence the importance of your attendance on this day to discuss current targets and attainment.

The **Academic Review Day will be held on Tuesday 14th April 2015**. Each child will be given an appointment time which they should attend with a parent/carers. Your appointment will last for 10 minutes.

So as to have a minimum impact on your other commitments, I ask that you please circle your preferred time to attend for an appointment on the slip below and **return it to your son/daughter's form tutor by Friday 27th March 2015**. Where possible, you will be given an appointment within the desired time. Your son/daughter will write down the exact time of your appointment in their diary.

Please note that the normal school timetable will be suspended for the day and your child will only be in school for the duration of their appointment and should come in school uniform. Should you be unable to attend ARD, your child will be expected to still honour their appointment.

Yours sincerely,

Mr G. Hall

Head of Year 9 (Ext. 244) Hallg@hendonschool.co.uk

Please return to Form tutors by Friday 27th March 2015.

Name of Pupil: Form:

I shall / shall not be able to attend the Academic Review Day on **Tuesday 14th April 2015**.

Preferred time slot (please circle one): 9am – 11am 11am – 1pm 1pm – 3pm

If you are unable to attend this date, please give a reason:.....

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Parent/Carer signature: