

If you have not been offered a place at Hendon School, the law entitles you to appeal against that decision to an Independent Appeal Panel. This panel is completely independent of the school and the Local Authority. The appeals are held in Hendon.

If you wish to appeal, please download an Appeal Form from the link below or tel 020 8202 9004 ask to speak to the Admissions Office and a form will be sent to you. You should include any evidence or supporting material with your appeal form and you **MUST** give the grounds for your appeal at the time you lodge your appeal form. Your appeal form will not be accepted unless you state the grounds for your appeal. You may appeal for more than one school.

Please note the appeal form must **NOT** be returned to the school. See address on appeal form, which can also be e mailed.

Please follow the instructions as to how to lodge your appeal form.

[Download Appeal form](#)

[Download Appeal Information leaflet](#)

The timetable for appeals is as follows:-

SECONDARY TRANSFER	
Last day for lodging appeal forms for a place in year 7 to start in September 2016	4 pm on Monday 16 May 2016. You MUST state the reasons for your appeal and supply any documentary evidence at this stage.
Appeals will take place on	Tuesday 12 July 2016
Invitation letter giving details about your hearing will be sent by the Clerk to the Independent Appeal Panel	At least 10 school days before the hearing
Any <i>additional</i> or supporting evidence	Tuesday 5 July 2016. You are advised that additional paperwork received on the day of the appeal hearing will <u>not</u> be taken into account.
Letter from the Clerk informing you of the decision of the independent appeal panel	By Tuesday 19 July 2016
MID TERM OR LATE APPLICATIONS	
Last day for lodging appeal forms	20 school days after your letter of refusal from the Admission Authority. You must submit a form, include your reasons and supply any documentary evidence at this stage.
Appeal to be heard	Tuesday 12 July or if later than this date, within 30 school days of the receipt of your appeal form by the Clerk.
Invitation letter giving details about your hearing will be sent by the Clerk to the Independent Appeal Panel	At least 10 school days before the hearing. Parents may waive their 10 school days notice.
Any <i>additional</i> or supporting evidence	Five working days before the hearing.
Letter from the Clerk informing you of the decision of the independent appeal panel	Five school days after the hearing.